

NJK PTFA AGM

8th October 2024 5.00pm



Agenda

- **Welcome**
- **Members present**
- **Apologies**
- **Approve minutes from previous AGM – Any outstanding actions from last year's AGM.**
- **Chairs Report – What's happened over the last year, plans for the coming year.**
- **Treasurers Report – Funds raised and how they've been spent, adoption of the accounts**
- **Questions – We welcome any questions.**
- **Committee Elections**
- **AOB – Any other business**
- **Date of next meeting**

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| Date | Income/Event | Gross Income | Expenses | Net Income |
|------------|---|--------------------|-------------------|--------------------|
| Sep-23 | Ice Poles (Receipt 1) | £ 54.94 | £ 9.50 | £ 45.44 |
| Oct-23 | | | | £ - |
| Nov-23 | Film Night | £ 475.00 | £ 104.11 | £ 370.89 |
| Nov-23 | Easy Fundraising (Bank 14.11.23 - Q3) | £ 54.34 | £ - | £ 54.34 |
| Nov-23 | Stikins Labels - Commission (Chq banked 500181) (Receipt 2) | £ 11.16 | £ - | £ 11.16 |
| Nov-23 | Wreath Making | £ 760.00 | £ 413.90 | £ 346.10 |
| Dec-23 | Secondhand School Uniform | £ 10.00 | £ - | £ 10.00 |
| Dec-23 | Christmas Fayre | £ 3,229.26 | £ 702.14 | £ 2,527.12 |
| Dec-23 | Elfridges | £ 654.50 | £ 11.99 | £ 642.51 |
| Jan-24 | Sale of Dressing Up Outfits (marketplace) | £ 8.00 | £ - | £ 8.00 |
| Feb-24 | Cake Sale KS1 & Church Refreshments | £ 151.52 | £ - | £ 151.52 |
| Feb-24 | Quiz | £ 735.10 | £ 322.56 | £ 412.54 |
| Feb-24 | Easy Fundraising (Bank 13.2.24 - Q4) | £ 45.24 | £ - | £ 45.24 |
| Mar-24 | Mothers day - Planted Tea Cups | £ 431.20 | £ 119.04 | £ 312.16 |
| Mar-24 | Tea Set Hire (Bank 11.3.24 - Crosby) | £ 15.00 | £ - | £ 15.00 |
| Mar-24 | Easter Wreath Night | £ 404.00 | £ 199.53 | £ 204.47 |
| Mar-24 | Cake Stands (Receipt 3) | £ 45.00 | £ 15.99 | £ 29.01 |
| Mar-24 | Sale of Bouncy Castle & Carpet - Inspection & Repairs (Receipt 4) | £ 205.00 | £ 194.50 | £ 10.50 |
| Apr-24 | Olaf Costume Hire (Bank 15.4.24) | £ 20.00 | £ - | £ 20.00 |
| Apr-24 | Tote Bags made out of Tea Towels (Bank 15.4.24 & 16.4.24) (Receipt 5) | £ 20.00 | £ 5.99 | £ 14.01 |
| Apr-24 | Disco | £ 581.00 | £ 118.05 | £ 462.95 |
| Apr-24 | Sale of Old Shelving Units(Chq banked 500189) (used to buy books) (Receipt 6) | £ 220.00 | £ 214.23 | £ 5.77 |
| Apr-24 | Sunflower Sales (used to buy Trowels & Gloves for Eco Club) (Receipt 7) | £ 91.45 | £ 34.90 | £ 56.55 |
| May-24 | Easy Fundraising (Bank 14.5.24 - Q1) | £ 45.63 | £ - | £ 45.63 |
| May-24 | Sale of BBQ Cover (Bank 30.5.24) Marketplace | £ 5.00 | £ - | £ 5.00 |
| May-24 | Cake Sale Year 3 & 4 | £ 155.00 | £ 100.00 | £ 55.00 |
| May-24 | Secondhand School Uniform | £ 33.00 | £ - | £ 33.00 |
| May-Aug 24 | Just Giving - Library Fundraiser - Books bought from Loveable Books (Receipt 8) | £ 1,902.71 | £ 600.00 | £ 1,302.71 |
| Jun-24 | Offline Library Sponsorship | £ 560.00 | £ - | £ 560.00 |
| Jun-24 | Fathers Day - Log Coasters (Receipt 9 & 10) | £ 330.75 | £ 38.52 | £ 292.23 |
| Jun-24 | Cream Tea Afternoon | £ 2,530.40 | £ 247.40 | £ 2,283.00 |
| Jun-24 | Northwood Signs (Receipt 11) | £ 500.00 | £ 4.29 | £ 495.71 |
| Jul-24 | Secondhand School Uniform | £ 31.40 | £ - | £ 31.40 |
| Jul-24 | Ice Poles | £ 42.27 | £ - | £ 42.27 |
| Aug-24 | Easy Fundraising (Bank 29.8.24 - Q2) | £ 45.66 | £ - | £ 45.66 |
| Aug-24 | Sale of donated Marquee (Bank 29.8.24) | £ 20.00 | £ - | £ 20.00 |
| | TOTAL INCOME | £ 14,423.53 | £ 3,456.64 | £ 10,966.89 |
| | | | | |
| | | | | |
| | Bank Balance 29.8.2024 | £6,487.51 | | |

| Expenditure | Total | Notes | |
|---|------------|--|------|
| Christmas Book Gifts (Receipt 12 & 13) | £ 109.95 | Paid to SM 12.10.23 & 19.10.23 | Paid |
| PTA Membership | £ 153.00 | DD 2.1.24 | Paid |
| Licence for Selling Raffle Tickets/Lottery | £ 20.00 | Paid £20.00 for 23 - Due Aug 24 | |
| Bikeability Year 4 £5 per child (Receipt 14) | £ 145.00 | Paid £5 per child for 23 | Paid |
| Year 6 leavers* (Receipt 22) | £ 219.50 | Paid £85 Delta Nerf Gun £134.50 Fish & Chips | Paid |
| Home School Link Books (Receipt 15) | £ 730.00 | Paid to School 26.9.23 | Paid |
| Fame Tuition - Year 6 (Receipt 16) | £ 521.90 | Paid to Avonreach 30.1.24 | Paid |
| Film Night Licence 27.10.23 - 26.10.24 (Receipt 17) | £ 86.96 | BACS TRF 6.11.23 | Paid |
| Storage Bags for PTFA Shed (Receipt 18 & 19) | £ 94.99 | BACS TRF 23.11.23, 11.12.23 & 20.12.23 | Paid |
| Fame Tuition - Year 5 (Receipt 20) | £ 386.10 | BACS TRF 27.4.24 | Paid |
| Circus Deposit for next year | £ 255.00 | BACS TRF 8.4.24 | Paid |
| Library (Receipt 21) | £ 7,280.00 | BACS TRF 12.8.24 | Paid |
| 2 Wooden Chairs for Reflection Area | £ 300.00 | BACS TRF 12.5.24 | Paid |
| Remembrance Garden - Hearts, Varnish & Pens (Receipt 9) | £ 73.91 | BACS TRF 18.6.24 | Paid |
| Christmas Fayre 2024 Books (Receipt 9 & 10) | £ 8.10 | BACS TRF 6.6.24 & 18.6.24 | Paid |

TOTAL EXPENDITURE **£ 10,384.41**

*Agreed in 2017 to give £3.5 per child & £150 for bouncy castle type item

Outstanding to pay £ 20.00

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PTA AGM Minutes 16.10.23 6.30pm

Present: Michelle Maitland, Kate Baker, Ellie Eeles, Sarah Marshall, Lisa Goode, Claire Coleman, Kate Clark, Nicky Mcallister

Apologies: Laura Lewis

The purpose of this meeting was to elect a new committee. Very few slips had been returned and currently no one new has put themselves forward for a position on the committee.

Therefore the 4 current committee agreed to take on roles of:

Chair- Kate Baker (seconded by Sarah Marshall)

Vice Chair – Ellie Eeles (seconded by Kate Baker)

Secretary – Sarah Marshall (seconded by Ellie Eeles)

Michelle Maitland agreed to stay on as Treasurer until a suitable replacement could be found.

Kate shared no outstanding actions from last year’s AGM and minutes were approved.

Michelle briefed the committee members on the **PTA accounts 2022/2023** and committed expenditure for the academic year 2023-24.

| | | | | | |
|----------------------|------------|------------|------------|--------------------------|------------|
| TOTAL INCOME | £ 7,266.17 | £ 1,661.13 | £ 5,605.04 | TOTAL EXPENDITURE | £ 2,627.22 |
| Bank Balance 31.8.23 | £5,761.04 | | | | |
| After pending | £5,761.04 | | | | |

*Agreed in 2017 to give £3.5 per child & £150 for bouncy castle
**60% of cake sales back to year 6 - £55.25 cash given

| Committed Expenditure 2023/24 | | |
|-------------------------------|------------------------------------|-------|
| Yr 4 Bikeability | £5 per child | £150 |
| Xmas Book gift | £1 per child | £200 |
| Yr6 Leavers | £3.50 per child +£150 Bouncy Slide | £290 |
| Large Classroom Item | £200 per Class | £1600 |
| Home School Link Books | £4.25 each x 200 | £850 |
| Library Project | Approx £4000 TBC | TBC |

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Chairperson Report:

Thanks for everyone's support

Need for more volunteers

Work towards charity status due to projected income

Change to PTFA to ensure non-parents can also join committee if required.

Future Events:

Film Night November

Wreath Making November

Christmas Fayre December

Elfridges (pocket money shop) December

AOB

A wish list to be generated by staff to inform future fundraising but library project will be main goal this academic year.

KB to enquire about grants from local companies (community funds – Tesco etc) to fund a project such as NJK pond regeneration/orchard. SM has received confirmation of Sensory Garden funding (£4,500) and has submitted grant applications for library funding most notably The Foyles Foundation.

Date of next meeting:

Wednesday 22nd November via Teams