



9th September 2021

Dear Parents,

Autumn Letter 3 - Autumn Term 2021-2022

Our new EYFS pupils have had a super week so far, learning many new things, smiling and playing happily. Many thanks too, to the rest of the school for putting Willow class at ease this week. The older pupils have certainly been great role-models.

Whole School Communication

We have various methods of communicating with parents. Home School Link books, school letters, emails, texts and the school website. We aim to improve our service every year and to this end have signed up for the new Scholarpack App System. Scholarpack is the internal management system that we use to hold all of the data about your child. We use this to send email and text messages.

We will be using the app to send messages in the future so look out for an email in the next couple of days with your unique code to sign into the app. To get the app, simply search 'ScholarPack Parents' and download. The ScholarPack Parents app is available free of charge on Apple and Google app stores. Click the link below to find out more about this app.

[ScholarPack Parents App Support | ScholarPack](#)

Data Sheets

At the beginning of every academic year, it is standard practice that we send data sheets home for you to check all the relevant information we hold regarding contact details etc. You will be receiving these documents by the end of next week. You will also be able to see some of this information on the ScholarPack app. Please check this information. If the information we have is up to date and accurate-no further action is required. If there have been changes to your address, telephone numbers etc. please make the changes on the hard copy sent to you and send it back to the school office.

Nut Allergies

We have several pupils in school now with an identified allergy to nuts, therefore the school will be a 'nut-free' environment. Please do not send your child to school with nuts, nut bars or peanut butter either for lunch or snacks. Many thanks in advance for your co-operation and helping to protect our pupils.

Home school Link Books

All pupils have been given one of our new Home School Link books this week. These books are a fantastic way of keeping touch with the staff and for recording a note of your child's reading. We have added some new resources so be sure to have a look at the books when your child brings it home. We made the decision this year not to charge as we value the additional ability for parents and teachers to be able to liaise. So please do write in these books. In every class the pupils present their books to their teachers on arrival to school. If there is a question in the book-it will be answered. If you have made a comment it will be duly noted.

After School Clubs

The after school sports clubs start next week. Yesterday, emails were sent to parents confirming a place in the club for their child. Pupils will need to bring their kits to school to change into at the end of the day. Please ensure all kit bags and items are labelled with your child's name.



Flu Nasal Spray

You will soon receive an NHS letter inviting your child to have a flu nasal spray. The NHS staff will be visiting school on Tuesday 12th October to administer the spray to all pupils. Parents must complete the consent form to enable their child/ren to receive this immunisation.

Open Day and Macmillan Coffee Morning

We have set the date for an open day on Thursday 4th November. Parents will be able to book a time slot between 10am-12pm to visit the school. This will be a great opportunity for new families to see the wonderful work of both the staff and pupils. All families will also be able to visit and have a coffee and cake in the school hall.

Cauliflower Cards

Shhhhhh! I will share this next article quietly... All pupils will be given a pack this week inviting them to design a Christmas Card. I know it is early in the year to mention 'Christmas' but the return date for their designs is Friday 15th October.

Transfer to High School

All pupils in Year 6 will have received their pack about transfer to high school today. The closing date for applications is Sunday 31st October 2021.

Beginning and End of Day Procedures

Many thanks to all of our families for supporting the new daily routines. Some features of the COVID procedures we have kept and some other aspects we have been able to go back to what was in place prior to the pandemic. Here is a reminder of the start and end of day routines:

Beginning of the School Day

Breakfast Club opens at 8am (or 7.45am by prior arrangement and additional payment). If you are dropping your child off at breakfast club, please park off the school site and wait outside the main front door for a member of staff to collect your child/ren. The staff will meet and greet at 7.45am, 8am and 8.15am.

At 8.45am, I will open and supervise the blue gate until 8.58am. Parents and pupils can arrive at any time during this drop off window.

Pupils in Y2-6 will walk through the gate and be greeted on the main playground by the teacher on duty.

New Reception parents (Willow Class) and Year 1 pupils and parents (Rowan Class) will be welcomed in through the blue gate so that they can take their child/ren directly to the classroom to be met by the staff. Again, arrival for Willow and Rowan is from 8.45am to 8.58am.

Parents of Willow and Rowan pupils please follow the yellow footsteps painted on the ground to guide you to the classroom and then back out of the gate.

End of the School Day

The school day finishes at 3.10pm. I will open the blue gate at 3.05pm allowing time for parents to assemble on-site. School staff will guide pupils attending after schools clubs to the correct rooms. All other pupils will be dismissed from the external classroom doors. Reception parents will wait in the Willow outdoor area and pupils will be handed directly to each parent safely. This is our 'palm to palm' policy.

All other year groups, the pupils will be dismissed from the external classroom doors. Parents please wait in the space outside of these doors for your child to come out of the building.

Once you have collected your chil/ren please proceed around the building, following the path behind school and exiting via the carpark gates. **This is the same one-way method that had been used during our Covid procedures last year and the route is now demarcated by yellow dots painted on the ground.**



Please may I urge parents to keep to social distancing and be prepared to wear a face covering as school.

Interim COVID Procedures

Although the Government Guidance (shown below) allows schools to remove all COVID procedures, we will be keeping some of the systems at the start of the school year. These interim measures will be in place for 2 weeks and then reviewed:

1. Key Stage 'bubbles' maintained during Breakfast Club and After School Club
2. Collective Worship will be virtual and pupils will remain in their classrooms
3. Face coverings will continue to be worn by staff during the start and end of day routines
4. Staff will continue to do twice weekly lateral flow tests
5. Pupils will mix in Key Stage 'bubbles' at breaktimes
6. Pupils will gather on the playground in Key Stage 'bubbles' at the start of the day
7. Parents will collect pupils directly from the classrooms at the end of the school day and use the 'COVID' one-way system (Yellow dots)
8. Staff will be sanitizing all shared equipment or putting it into quarantine for 48 hours
9. Willow and Rowan parents will come through the gate in the morning to take pupils to their classrooms then follow the yellow footsteps back out of the gate
10. The library and school office 'waiting room' will remain closed during these interim COVID procedures

Finally, thank you for all of your fabulous feedback this week. The pupils throughout the school have settled back into school really well and are thoroughly enjoying their learning. It is nice to know they are telling you about it too!

Kind regards

Mrs Dean
Headteacher